

BOARD OF PUBLIC UTILITIES  
CITY OF CHEYENNE, WYOMING  
**\*\*SUMMARY OF BOARD MEETING\*\***

Monday, August 19, 2024

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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Allan Cunningham, President	Austin Dulaney, O&M Collections Supervisor
Keith Zabka, Secretary	Nick Dennis, Water Treatment O&M Supervisor
Mary Guthrie, Member	Brett Davis, Capital Projects Engineer
John Edwards, Member	Rocio Tripp, Human Resources Specialist
Jeff Fassett, Member	Elizabeth Lance, Attorney, Lance & Hall
Brad Brooks, Director	Erin Lamb, Admin/Public Affairs Coordinator
Brad Bowen, Administration Manager	Dr. Mark Rinne, Cheyenne City Council
Matt Buelow, Water Reclamation Manager	Erica Tonso, Wyoming Dental Association
Frank Strong, Eng. & Water Resources Manager	Rory Ashdown, Wyoming Dental Association
Clint Bassett, Water Treatment Manager	Eric Gunderson, Creston Water Solutions
Kathy Kellner, Human Resources Manager	Emily Huth, Creston Water Solutions
Bryce Dorr, Capital Projects Supervisor	

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held July 15, 2024.
- The director to sign an all-inclusive HVAC service and maintenance agreement for the Sherard Water Treatment Plant with Climate Control, LLC in the amount of \$31,350, or \$7,837.50 each quarter and term of 1 year.
- Release of retainage to Coblaco Services, Inc. in the amount of \$31,449.47 for the Floc Tank 2 Rehabilitation (2023WPR01) project, subject to the successful completion of W.S. 16-6-116 advertisement period.

The Board approved the financial statements for the month-end July 31, 2024, as presented. The Board approved the vouchers for payment.

The Board approved and authorized the sole source purchase of four Leopold Universal Type S Underdrains systems for \$691,200 and authorized an account transfer of \$500,000 as presented.

The Board approved the listed items as salvage items and allow items to be auctioned or bid per Wyo. Stat. §15-1-112. In the case no bids for any item(s) are received the item(s) may be disposed of as salvage.

The Board approved the award to Creston Water Solutions in the amount of \$572,600 for the equipment procurement contract for the Sherard WTP Sodium Hypochlorite Conversion Project.

The Board meeting adjourned into Executive Session at approximately 4:30 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405(a)(iii) (Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.)

No action was taken during Executive Session.

The Board meeting Executive Session adjourned at approximately 4:45 p.m.

The Regular Board meeting adjourned at approximately 4:45 p.m.

**PRELIMINARY – UNDER IN-HOUSE REVIEW**