

BOARD OF PUBLIC UTILITIES
CITY OF CHEYENNE, WYOMING
****SUMMARY OF BOARD MEETING****

Monday, July 15, 2024

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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Allan Cunningham, President	Kathy Kellner, Human Resources Manager
Keith Zabka, Secretary	Casey Whitman, Source of Supply Supervisor
Mary Guthrie, Member	Bryce Dorr, Capital Projects Supervisor
John Edwards, Member	David Cole, Capital Projects Engineer II
Jeff Fassett, Member	Brett Davis, Capital Projects Engineer
Brad Brooks, Director	Elizabeth Lance, Attorney, Lance & Hall
Brad Bowen, Administration Manager	Keith Burron, Attorney, The Burron Firm
Matt Buelow, Water Reclamation Manager	Erin Lamb, Admin/Public Affairs Coordinator
Todd Hepworth, Operations & Maintenance Manager	Dr. Mark Rinne, Cheyenne City Council

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held June 17, 2024.
- The Director to sign the Common Sewer Services Agreement with GRHH Performance Cheyenne LLC, Performance Charter School Cheyenne LLC, and XL Charter Development LLC (5200 Ridge Road) contingent on approval by the Board's attorney.
- The chemical supplier agreement amendment with PVS DX Inc for chlorine through December 31, 2024, at \$1.19 per pound.
- The chemical supplier agreement amendment with Airgas for liquid oxygen for a term of six months and a rate of \$0.773 per hundred cubic feet and delivery fee of \$85.91 per load.
- The chemical supplier agreement with Thatcher Company Inc. for soda ash through December 31, 2024, at \$0.2013 per pound.
- The director to sign the Interagency Agreement between the Wyoming Army National Guard, the Wyoming Department of State Parks and Cultural Resources, Historic Sites, and Trails, and the City of Cheyenne Board of Public Utilities for Firefighting Training and Operations at North Crow Reservoir pending attorney approval.

The Board approved the financial statements for month-end June 30, 2024, as presented. The Board approved the vouchers for payment.

The Board approved the items listed as salvage items and approved items to be auctioned or bid per Wyo. Stat. §15-1-112. In the case no bids for any item(s) are received the item(s) may be disposed of as salvage.

The Board approved and awarded the FY2025 Water Rehab Project Design to Inberg-Miller Engineers in the amount not to exceed \$210,355.00 and approved the Director to enter into a PSA pending approval of legal counsel of the PSA as to form.

The Board approved and awarded the FY2025 Sewer Rehab Project Design to Inberg-Miller Engineers in the amount not to exceed \$91,505.00 and approved the Director to enter into a PSA pending approval of legal counsel of the PSA as to form.

PRELIMINARY – UNDER IN-HOUSE REVIEW

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The Board approved release of retainage to P.E.I. Wyoming, LLC in the amount of \$123,913.95 for the Sherard Hydroelectric Generation Facility project, subject to the successful completion of W.S. 16-6-116 advertisement period.

The Board meeting adjourned into Executive Session at approximately 4:15 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405(a) (iii) (Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.)

No action was taken during Executive Session.

The Board meeting Executive Session adjourned at approximately 4:50 p.m.

The Regular Board meeting adjourned at approximately 4:50 p.m.