

AGENDA FOR BOARD MEETING
City of Cheyenne Board of Public Utilities
Monday, July 15, 2024
Timothy E. Wilson Board of Public Utilities Administration/Engineering Building
1st Floor Conference Room, 2416 Snyder Avenue, Cheyenne, Wyoming
3:00 p.m.

IN ATTENDANCE:

Allan Cunningham	Kathy Kellner
Keith Zabka	Todd Hepworth
Mary Guthrie	Matthew Buelow
John Edwards	Erin Lamb
Brad Bowen	Elizabeth Lance
Bryce Dorr	

HEREWITH THE FOLLOWING:

Minutes of Board Meetings Held:
June 17, 2024 – Regular Meeting
Voucher List for Approval
Financial and Supplementary
Statement

1. ITEMS REQUIRING BOARD ACTION

- A. CONSENT AGENDA: (All agenda items listed with the designation of CA are considered to be routine items by the Board of Public Utilities and will be enacted by one motion. The design of the Consent Agenda is that there will be no separate discussion on these items unless a member of the board so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)
- B. CA Minutes/Meetings/Proclamations/Presentations:
1. Approve the Minutes of the Regular Board Meeting held June 17, 2024
 2. Sign the Minutes of the Regular Board Meeting held June 17, 2024
 3. Announcement of Regular Board Meeting: Monday, August 19, 2024
 4. Introduction of Attendees at the Meeting
- C. Comments from Mayor/City Council
- 1.
- D. Old Business:
- 1.
- E. Financials:
1. Financial Statements as of Month-end June 30, 2024
 2. Vouchers
 3. Investments of Cash: – 06/01/2024-06/30/2024
None

Staff's recommendation is to accept the financial statements as presented and to approve vouchers (included in the Board packet and if necessary distributed via email prior to the Board meeting) and investments of cash.

F. Request Board Action – Approval and Awards:

- CA 1. Approve and authorize the Director to sign the Common Sewer Services Agreement with GRHH Performance Cheyenne LLC, Performance Charter School Cheyenne LLC, and XL Charter Development LLC (5200 Ridge Road) contingent on approval by the Board’s attorney. – *Bryce Dorr*
- CA 2. Approve chemical supplier agreement amendment with PVS DX Inc for chlorine through December 31, 2024, at \$1.19 per pound. – *Clint Bassett*
- CA 3. Approve chemical supplier agreement amendment with Airgas for liquid oxygen for a term of six months and a rate of \$0.773 per hundred cubic feet and delivery fee of \$85.91 per load. – *Clint Bassett*
- CA 4. Approve chemical supplier agreement with Thatcher Company Inc. for soda ash through December 31, 2024, at \$0.2013 per pound. – *Clint Bassett*
- CA 5. Approve and authorize the director to sign the Interagency Agreement between the Wyoming Army National Guard, the Wyoming Department of State Parks and Cultural Resources, Historic Sites, and Trails, and the City of Cheyenne Board of Public Utilities for Firefighting Training and Operations at North Crow Reservoir pending attorney approval. – *Clint Bassett*
6. Approve the items listed as salvage items and allow items to be auctioned or bid per Wyo. Stat. §15-1-112. In the case no bids for any item(s) are received the item(s) may be disposed of as salvage. – *Todd Hepworth*
7. Approve and award the FY2025 Water Rehab Project Design to Inberg-Miller Engineers in the amount not to exceed \$210,355.00 and recommends that the Director enter into a PSA pending approval of legal counsel of the PSA as to form. – *Todd Hepworth*
8. Approve and award the FY2025 Sewer Rehab Project Design to Inberg-Miller Engineers in the amount not to exceed \$91,505.00 and recommends that the Director enter into a PSA pending approval of legal counsel of the PSA as to form. – *Todd Hepworth*
9. Approve release of retainage to P.E.I Wyoming, LLC in the amount of \$123,913.95 for the Sherard Hydroelectric Generation Facility project, subject to the successful completion of W.S. 16-6-116 advertisement period. – *Clint Bassett*

3. REPORTS (Informational items only)

- A. Director
 1. Report
 - 2.
- B. Administration
 1. Manager’s Report
 - 2.

C. Engineering & Water Resources

1. Manager's Report
- 2.

D. Human Resources

1. Manager's Report
- 2.

E. Operations & Maintenance

1. Manager's Report
- 2.

F. Water Reclamation

1. Manager's Report
- 2.

G. Water Treatment

1. Manager's Report
- 2.

4. OTHER BUSINESS

A.

5. EXECUTIVE SESSION

A. Legal Matters:

1. Possible Litigation
- 2.

B. Real Estate:

- 1.
- 2.

C. Personnel Matters:

- 1.
- 2.