

BOARD OF PUBLIC UTILITIES
CITY OF CHEYENNE, WYOMING
****SUMMARY OF BOARD MEETING****

Monday, May 20, 2024

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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 2nd Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Allan Cunningham, President	Frank Strong, Eng. & Water Resources Manager
Keith Zabka, Secretary	Kathy Kellner, Human Resources Manager
Mary Guthrie, Member	Bryce Dorr, Capital Projects Supervisor
John Edwards, Member	Nick Dennis, WT O&M Supervisor
Jeff Fassett, Member	David Mann, Capital Projects Engineer
Brad Brooks, Director	Elizabeth Lance, Attorney, Lance & Hall
Brad Bowen, Administration Manager	Erin Lamb, Admin/Public Affairs Coordinator
Matt Buelow, Water Reclamation Manager	Dr. Mark Rinne, Cheyenne City Council
Clint Bassett, Water Treatment Manager	

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held April 15, 2024.
- The minutes of the Work Session held April 19, 2024.
- The minutes of the Special Board Meeting held April 29, 2024.
- The Director to sign the Common Sewer Services Agreement with Gregory Asay (2716 Warren Ave) and Jesus E. Serrano-Hernandez (3941 Hynds Blvd), contingent on approval by the Board's attorney.

The Board approved the financial statements for month-end April 30, 2024, as presented. The Board approved the vouchers for payment.

The Board approved a resolution authorizing submission of an application to the Wyoming State Loan and Investment Board for a loan from the Wyoming Drinking Water State Revolving fund for the hypochlorite generation project in the amount of \$4,000,000.00 and authorized the director of the Board of Public Utilities to execute the application and all related documents.

The Board approved staff to discharge and extinguish the presented accounts from accounts receivable in the amount of \$14,195.28.

The Board approved and authorized the director to sign a service contract with PVSDX Inc. for chlorine gas, through June 30, 2024, at the price of \$1.19 per pound.

The Board authorized the Director to sign a memorandum of understanding with the Town of Encampment, pending attorney approvals, to purchase and place a storage container at the Encampment Water Treatment Facility.

The Board approved and authorized the director to submit a Warranty Deed, once prepared by BOPU Attorney, to the City of Cheyenne to change the owner's name of parcel number R003391 to "City of Cheyenne City Clerk's Office."

The Board meeting adjourned at approximately 4:30 p.m.